

## FIELD MISSIONARY JOB DESCRIPTION

Overview: The field missionary develops the ministries of Child Evangelism Fellowship® (CEF) in his/her designated area. This includes promotion and partner-raising, supervising volunteers, encouraging the evangelism and discipleship of children, assisting in the training of local workers and administrative responsibilities.

### JOB DESCRIPTION

Immediate Supervisor: Acting Director

#### Qualifications:

1. Be a mature Christian, confident about his/her calling to evangelism.
2. Be self-motivated, able to plan and analyze, demonstrate organizational skills, and evaluate ministry programs.
3. Be a continual learner, able to identify other leaders, organize groups, cast vision, and demonstrate an understanding of how to lead and motivate others.
4. Recognize the local church as God's primary instrument for evangelism and strive to mobilize it as a ministry partner.
5. Be willing to abide by the purpose and policies of CEF.
6. Experience:
  - a. Ministry: 1 year (Preferred)
  - b. Leadership: 1 year (Preferred)
7. This Job Is Ideal for Someone Who Is:
  - a. People-oriented -- enjoys interacting with people and working on group projects.
  - b. Achievement-oriented -- enjoys taking on challenges, even if they might fail.
  - c. Autonomous/Independent -- enjoys working with little direction.

### MINISTRY

The field missionary must:

1. Keep prayer as a priority in all endeavors.
2. Develop church partnerships to recruit teachers and helpers for Good News Clubs/summer Good News Clubs through the local churches in the area.
3. See that GNC teaching teams, local CYIA teens, and hosts are equipped, trained, screened, and encouraged for effective ministry.
4. Pursue a level of direct ministry with children to maintain a current understanding of child-culture to adequately share the ministry with others.
5. Be able to identify students (grades 9 - college) who may be potential CYIAers, personally participate in CYIA as assigned, and help CYIA become/remain successful.
6. Strive to establish, develop, and improve ministry effectiveness throughout their ministry location.
7. Be actively involved in partner-raising for chapter and personal support.
8. Perform other duties as assigned by supervisor.

## LEADERSHIP.

The field missionary will:

1. Meet regularly with volunteers to provide encouragement, counsel, and direction.
2. Assist the local committee and staff in raising sufficient funds to support the budget.
3. Work toward developing leadership skills in volunteers, and summer missionaries.

## ADMINISTRATIVE.

The field missionary will:

1. Ensure that all CEF policies, procedures, and best practices are followed within their area.
2. Keep accurate and complete records.
3. Ensure that all area reports, communications, moneys, and thank-you notes are submitted as required.

## JOB DETAILS:

1. Financial Package
  - a. Full-time Salary: Annual salary will be \$38,000-\$42,000. Hire will start at \$38,000 as support is raised, with the chapter making up what is lacking each month. \* As hire raises support in the first six months, the committee will supplement when necessary, making up for the lack of designated gifts, and gradually lower the amount of supplement by 25% increments quarterly. The salary cap would be \$42,000 when support reaches that level. Evaluation of salary increase will be considered during the annual budget review.
  - b. Reimbursements for ministry expenses.
2. Work Location: Flexible.
3. Schedule: Monday to Friday, weekends sometimes required.

## TO APPLY:

Find an application at : <https://www.cefonline.com/get-involved/serve/>

TO FIND OUT MORE about the ministry of CEF around the world: [www.cefonline.com](http://www.cefonline.com)

Locally: [www.cefowesternwisconsin.org](http://www.cefowesternwisconsin.org)

\*CEF's method of partner-raising is to "Ask God and tell His people".